

# Welcome to Oxford

## New Arrival's Guide

# 2018



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*This document aims to provide some useful information and advice for anyone joining the NDORMS department. It includes basic information from moving to the area to where to eat for lunch.*

*If you have any further questions please do not hesitate to ask at Reception or contact a member of the Personnel Team.*

# WELCOME TO OXFORD

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## Finding Accommodation

For finding a flat or house you can search using websites that combine properties from many agents, such as these:

<http://www.zoopla.co.uk>

<http://www.rightmove.co.uk>

Daily info is a local webpage widely used in Oxford for almost everything:

<http://www.dailyinfo.co.uk>

For shared accommodation you may look at:

<http://www.gumtree.com/oxford>

<http://www.flatshare.com>

<http://www.spareroom.co.uk/>

<https://www.ageuk.org.uk/oxfordshire/our-services/homeshareoxford/>

Students and staff can get some help and advice from the University's Accommodation Office:

<http://www.admin.ox.ac.uk/accommodation/>

Finally for some useful tools (like price estimates for flats in various areas of Oxford):

<http://www.finders.co.uk>



## Top Tips

### Start your search early

Finding a place to live in Oxford can be challenging, do be prepared to start looking for a place to live with plenty of time to spare and do be prepared to move fast as nice options get snapped up quickly.

### Shared Accommodation

If possible, try to avoid the start of term. The 'student season' (around mid-September) is not the easiest time to search for shared accommodation in Oxford. If you can avoid it by moving beforehand you will stand a better chance of finding a good deal.

### Subletting

Many people in Oxford sub-let a room in their house, which could be a good short-term solution, and will allow you to get to know Oxford before you commit to a contract. Some people also offer Monday-Friday deals, allowing you to commute back every weekend.

### Temporary Accommodation

The NOC offers temporary accommodation for staff via Thames Valley Housing accommodation:

<http://www.tvha.co.uk/find-a-home/keyworker-and-student-accommodation/nuffield-orthopaedic-hospital>

# Finding a Nursery

## Nurseries in Oxford

There are just under 50 nurseries in and around Oxford. Please follow the link below for both a map view and a list with contact details for each nursery:

[http://www.daynurseries.co.uk/day\\_nursery\\_search\\_results.cfm/searchtown/Oxford](http://www.daynurseries.co.uk/day_nursery_search_results.cfm/searchtown/Oxford)

## Oxford University-associated Nurseries

There are 16 University-associated nurseries that deliver childcare provision for University staff and student parents.

These include:

**University Nurseries**

**College Nurseries**

**Private Nurseries with subsidised University places**

**Montessori Nurseries**

The University provides a PDF map showing the location of these nurseries:

[http://www.admin.ox.ac.uk/media/global/wwwadminoxacuk/localsites/childcare/images/Childcare\\_Services\\_map\\_2016\\_PRINT.pdf](http://www.admin.ox.ac.uk/media/global/wwwadminoxacuk/localsites/childcare/images/Childcare_Services_map_2016_PRINT.pdf)



Please click on the link below to find out more information on how to apply for a place in the University-associated nurseries, including eligibility, application forms, sponsored places and the allocation procedure:

<http://www.admin.ox.ac.uk/childcare/nurseryinformation/>

## Oxford Hospital Nurseries

There are three nurseries that are linked to hospitals local to NDORMS and which provide subsidised childcare for staff with NHS or University of Oxford contracts:

- Sandfield Day Nursery (John Radcliffe site)  
(01865 744200)  
<http://nurseries.childbasepartnership.com/nursery/sandfield/>
- Julia Durbin nursery (Churchill site)  
(01865 744448)  
<http://nurseries.childbasepartnership.com/nursery/julia-durbin/>
- Pippins Day Nursery (NOC site) (01865 227872)  
<http://www.bramleyschildcare.co.uk/?nursery=headington-oxford>

## Child-minders

A good alternative to placing your child in nursery is to use a child-minder. There are a good number of these based in the area local to NDORMS.

You can contact the Oxfordshire Family Information Services who can provide a comprehensive list:

[FIS.enquiries@Oxfordshire.gov.uk](mailto:FIS.enquiries@Oxfordshire.gov.uk)

or use the searchable database on their website:

<https://www.oxfordshire.gov.uk/cms/content/find-childminder>

Child-minders are regulated by Ofsted so you can look up on the Ofsted website to see their evaluations:

<https://reports.ofsted.gov.uk/>

## Other Useful Information

### Children's Centres

These are day centres that parents at NDORMS have found very useful. You can go along for free to play/meet other parents and do activities like story time or baby massage. The nearest is the Slade and Headington Children's Centre on Titup Hall Drive, and there are other ones nearby in Barton, Marston and Cowley. These are great places to meet other families, and the staff are really helpful.

On a Monday morning there is a group for child-minders at Slade centre, and they don't mind you going along to chat with them and see if they have space etc.

<http://www.sladeandheadingtonchildrenscentre.org.uk/childrens-centre>

## **Nannies and Au Pairs**

A nanny, au pair or babysitter is employed to look after your child at your home. The following link is a good place to start your search for someone locally:

<https://www.oxfordshire.gov.uk/cms/content/home-childcarers-nannies-au-pairs-and-babysitters>

## **The Oxfordshire Family Information Service**

This provides free information and advice on finding and paying for childcare for under-fives and help for families with disabled children.

## **Oxford University Childcare Schemes**

### **Oxford University Nursery Salary Sacrifice Scheme**

The scheme covers all the university-associated nurseries (Bradmore Road, Jack Staws Lane, Mansion House and Woodstock Road), as well as the University-owned spaces with KidsUnlimited, Oxford Montessori Schools and Turbo Teds (Co-operative Childcare), under a Workplace Nursery Agreement. Please see the link

below where you can find all the details about this scheme:

<http://www.admin.ox.ac.uk/childcare/salariesacrificescheme/>

## **Oxford University Childcare Voucher Scheme**

Under current legislation, the salary sacrifice scheme only applies to nurseries where the employer takes part in "financing and managing the provision of the care". Employees using other nurseries are therefore not eligible for the scheme. However, Computershare Childcare Vouchers can be used for other registered childcare facilities such as non-University nursery fees, before and after school clubs, holiday play schemes, child minders, nannies and crèche facilities including swimming pools, gyms and supermarkets.

For more information, please click on the link below:

<http://www.admin.ox.ac.uk/childcare/voucherscheme/>

## **Holiday Playschemes**

The University also works in partnership with play scheme providers to support families during the school holiday periods. Please see information below for provider details.

<http://www.admin.ox.ac.uk/childcare/playscheme/>



# Finding a School or College

## Schools in Oxford

There are a number of primary, infant, junior and secondary schools in Oxford. Please use the link below to find details of schools, admissions rules and a map showing locations of schools in the Headington area:

<http://www.oxfordshire.gov.uk/cms/public-site/starting-school>

A great guide on how to proceed if you need to find the right school for your child is given on the homepage of the Oxfordshire County Council:

<https://www.oxfordshire.gov.uk/cms/content/advice-how-choose-school>

## Catchment Areas

It is important to live in the catchment area of the school you would like your child to attend. Please use the Catchment Area Search Tool below:

<https://www.oxfordshire.gov.uk/cms/content/using-localview-find-catchment-areas>

## Transfer of Children from Schools Outside Oxford

You can find information on how to transfer children from other schools into a school in Oxford during term time here:

<https://www.oxfordshire.gov.uk/cms/content/transferring-or-moving-different-school>

### Top Tips

If you are not in the catchment area, you may find it difficult to secure a place in a school located outside your catchment area (unless you have exceptional circumstances that put you to top of list) as Oxford schools can be oversubscribed.

If you are applying at the official time, it is your address at the time of application and place allocation that counts.

There is a rapid turnaround in Oxford, so if you are on the waiting list, it may not be too long (important for those starting primary school, as they don't legally need to start until they turn 5).

Contact with the Head Teacher, rather than leaving it all to LEA, is usually recommended.



If you want your child to attend school in Oxford and if that child does not speak English well, you are advised to contact the school as early as possible. Then the school may apply for extra resources for special tuition.

## Experience of...

NDORMS staff can offer advice based on their personal experiences of sending children to the following local primary schools:

### Headington

- St. Andrews (1 class entry, small catchment area, C of E)
- Windmill (3 class entry, big catchment area)

### Marston

- St. Josephs (Catholic)
- St. Nicholas
- New Marston (apparently there are places)

### North Oxford

- Phil and Jims (C of E)
- St. Barnabas
- Wolvercote
- There is also experience of children in Cherwell secondary school.

## Helpful Contact:

Claire Edwards, [claire.edwards@ndorms.ox.ac.uk](mailto:claire.edwards@ndorms.ox.ac.uk)  
(For advice on primary schools within Oxford)

## Private Schools

Oxford has lots of independent schools. Please use the website below as a starting point for identifying these schools in Oxford city centre and the surrounding areas: <http://www.isc.co.uk/schools/england/oxfordshire/oxford>

The points of entry, age ranges and fees will vary from school to school, so this part requires a bit of searching. Some schools are associated with colleges and have heavy musical / choral involvement or offer sports scholarships. Magdalen College and New College Schools are eminent examples of these.

## Other renowned schools include:

- Chandlings Manor School
- Abingdon Preparatory School
- Headington School
- Oxford High School
- Dragon School
- Rye St. Antony (Headington)

As with all schools, there's no substitute for a visit, which are easily arranged either on given open days or by calling the school directly.

## Helpful Contact

Catherine Swales, [catherine.swales@ndorms.ox.ac.uk](mailto:catherine.swales@ndorms.ox.ac.uk)  
(For advice on private schools within Oxford)

# Getting Around

## Around Oxford

**BICYCLES** are a common form of transportation in Oxford. The Tourist Information Centre on Broad Street has maps of cycle routes. Information for cyclists, including cycle safety, can also be downloaded from the website of Oxfordshire City Council:

<http://www.oxfordshire.gov.uk/cms/public-site/cycling>

**BUS** – Oxford has two bus companies, Stagecoach and the Oxford Bus Company, both privately owned. They provide details of timetables and fares on their websites. Buses that serve NDORMS sites directly include the number 4 (A, B or C) that leaves every 10 minutes from Park End Street just round the corner from the train station and drops off on the Old Road adjacent to Lime Walk.

<http://www.stagecoachbus.com/localdefault.aspx?Tag=Oxfordshire>

<http://www.oxfordbus.co.uk/>

**CAR PARKING** is very restricted throughout Oxford but you can pay a small fee to park at one of the five park and ride sites and then take the bus to NDORMS. The closest site is Thornhill, on the London Road (A40) out of Headington which has recently been expanded to include more spaces.

[http://www.parkandride.net/oxford/html/oxford\\_parkandride.html](http://www.parkandride.net/oxford/html/oxford_parkandride.html)

## To and From London

**COACH SERVICES** provided by the Oxford Tube and the X90 service (from the Oxford Bus Company) travel directly from Oxford to the centre of London. They depart from Oxford's Gloucester Green bus station up to every 10 minutes during the daytime and have a stop by the Headington shops (a short walk from NDORMS) as well as several other points on the way out of Oxford. You can take your bicycle with you on the bus and there are stops in different parts of London, including Baker Street, Marble Arch and Notting Hill. It is cheaper to get a multi-trip ticket, so check different pricing options before boarding the bus.

<http://www.oxfordtube.com/>

<https://x90.oxfordbus.co.uk/>

**TRAIN SERVICES** run from Oxford to London Paddington and are operated by First Great Western. You can get the best deals on tickets if you are able to book well in advance and avoid rush hour travel.

<http://www.firstgreatwestern.co.uk/>

## Airports

**TRAVELLING TO AIRPORTS** is made relatively easy by the Airline Bus run by The Oxford Bus Company (serving Heathrow and Gatwick) and services to Stansted and Luton from National Express.

<https://airline.oxfordbus.co.uk/>

<http://www.nationalexpress.com/wherewego/airports/index.aspx>

# Shopping

## Lunch on site

There are a number of kitchens and two main lunch/social rooms within the Botnar Research Centre and the Kennedy Institute (which also has tables for outdoor eating on the roof terrace). The Main Hospital at the NOC has a canteen, Costa Coffee cart and a League of Friends shop (selling sandwiches, drinks, snacks and sundries). Nearly all places listed accept cash only. The nearest cash point for the Botnar Research Centre is located in the Main Hospital behind the Costa Coffee cart. The Old Road Campus, where the Kennedy Institute is located, provides a number of restaurants/cafes on-site as well as a Starbucks Coffee in the Richard Doll building and a League of Friends shop in the Churchill Hospital. The nearest cash point for the Kennedy Institute is located in the Churchill Hospital at the back of WHSmith's.

## Districts to Note

Nearest to the NOC, and within easy distance if you want to pop out for some lunch, is Headington. This is a typical small town collection of shops and businesses with a lot of traffic running through it. Other areas with a small town / large village feel, although perhaps a bit far for a lunchtime jaunt, are Cowley and Marston.

The centre of Oxford has plenty of chain stores but also a wide variety of unique local shops and some bookshops that meet academic as well as popular needs.

If you enjoy multicultural diversity, then the top two destinations must be Cowley Road in East Oxford and Walton Street in Jericho; both can transport you round the globe with sights, smells and tastes.

For utilitarian value, there are several large supermarkets and retail parks dotted round the ring road. Finally, don't forget the opportunities afforded by venturing to surrounding towns like Wallingford, Witney and Thame (some of which offer more generous parking facilities than you will find round Oxford itself).

## Starting Points

The following lists are far from exhaustive but indicate some useful reference points. While most of them are national chains (the comfort of familiarity) there are also many local shops that range from the quirky to the essential (the joy of discovery). There are many major chains with branches around Oxford that also offer the convenience of home deliveries:

- **Sainsbury's:** groceries and more, including white goods
- **Tesco:** groceries, flat pack furniture, home electronics
- **Waitrose:** upscale groceries

- **Argos:** catalogue-retailer providing general goods (home electronics, furniture, white goods, toys, sport equipment)
- **Homebase:** home improvement store and garden centre
- **Wilkinsons:** inexpensive department store with kitchenware, household goods, hardware items and other things; you can order online and collect in store or have delivery

Other stores you may need on arrival:

- **Mothercare:** products for expectant mothers and children up to 8 years old; located in Oxford Retail Park
- **Primark:** affordable sheets, towels and pillows; located in Westgate Shopping Centre
- **99p Store:** with lots of cheap household goods; located in Templar Square Cowley

In the city centre of Oxford you will also find a range of larger department stores and local shops:

- **Boswells:** a local department store
- **Debenhams:** department store
- **Robert Dyas (Shoe Lane):** for small kitchen goods, bathroom equipment, tools
- **Staples:** for office supplies, office furniture and technology

Botley Road on the west side of town is the location of Oxford's largest retail park, including:

- **PC World:** for computer equipment
- **Curry's:** for electrical goods
- **Toys R Us:** for toys and baby equipment

If you can get further out of Oxford, your choices increase even further, e.g.:

- **IKEA:** for cheap furniture, flat pack for you to build yourself (nearest stores in Milton Keynes or Wembley)
- **EBay:** you could try shopping using EBay - to buy and sell new, used and vintage items from private or professional sellers; great deals on clothes, tech, car parts, home and garden goods

## Things to See and Do

### Social Life at NDORMS

NDORMS is a very friendly place and talking to people will help you to learn a lot about the kind of activities and events that are happening here! You can register to be added to the NDORMS Social mailing list to receive updates and notices about upcoming events and activities. Ask a member of the Personnel Team for more information on how to register.

### Social Life in Oxford

**JOIN A SOCIETY:** from wine tasting to any imaginable sport, dance or culture, Oxford University has a society for it! A few examples:

<http://users.ox.ac.uk/~bacchus/index.shtml>

<http://www.sport.ox.ac.uk/sport/jitsu/>  
<http://ouss.co.uk/>

#### **CLASSES AND LANGUAGE COURSES:**

<http://www.dailyinfo.co.uk/whats-on/listings>  
<http://www.lang.ox.ac.uk>

#### **GET ACTIVE:**

<http://www.oxfordshire.gov.uk/cms/content/volunteering-oxfordshire>  
<http://www.oxfam.org.uk>

#### **FESTIVALS**

<http://www.dancinxford.co.uk>  
<http://www.oxfordshiresciencefestival.com/about.html>  
<http://oxfordliteraryfestival.org>

Other **SOCIALS AND EVENTS** can be found on this website:

<http://www.oxfordcityguide.com/ee2/index.php?/OCG/>

**STAFF GATEWAY** is a useful source of information:

<http://www.ox.ac.uk/staff/>

There are further sub-sites listing all sorts of benefits and discounts:

<http://www.admin.ox.ac.uk/personnel/staffinfo/benefits/az/>  
<http://www.admin.ox.ac.uk/personnel/staffinfo/discountsforstaff/>

**THE UNIVERSITY OF OXFORD NEWCOMERS' CLUB** is an organisation, run by volunteers, whose aim is to help the newly-arrived wives, husbands or partners of visiting scholars, of graduate students and of newly appointed academic members of the University to settle in and to give them the opportunity to meet people in Oxford:  
<http://www.newcomers.ox.ac.uk/>

This website offers a wide range of information about life in Oxford. Below please find a selection of this information:

## Libraries

There is a network of public libraries across Oxfordshire, with an impressive repository of books at Oxford Central (next to the Westgate Centre in town) and various smaller branches in the districts around the town, including Headington (situated in Bury Knowle Park and within walking distance from NDORMS but with early closing on Monday and Wednesday). Books can be borrowed from one location and returned elsewhere and loans can be checked and renewed online, where you will also find details of branches and how to join:

<https://www.libcat.oxfordshire.gov.uk/>

The Bodleian Library is open to all staff members and students. Your university card grants you automatic access to the Bodleian although you may need to register for access to specific areas (such as the Cairns library based at the JR Hospital site). The Radcliffe Science

Library in town (next to the Natural History museum and opposite Keble College) is also part of the Bodleian and you may also find the services of the NOC Library helpful.

## Internet

**Oxford Public Libraries** have computers at all branches with internet that anyone can use for free. If you call ahead you can reserve a time slot to use the library computers. The central branch of the library is located at Westgate Shopping Centre at the end of Queen Street in town.

Oxford has several internet cafes; at date of writing in 2014, most seem to charge £1 per 3/4 hour. If you can get online briefly elsewhere, the best way to find one is to search for 'internet cafe Oxford UK' as they seem to change frequently. At the moment you can go to the Links Com Ltd Internet Cafe on 33 High Street in the city centre.

Several coffee shops and cafes also offer free Wi-Fi with a purchase. Some that newcomers are currently using include: Greens Cafe on St Giles, Jericho Cafe on Walton Street, any branch of Costa Coffee and any G&D cafe.

## Volunteering

Here are a few sites that list volunteer opportunities:

**Do-It:** [www.do-it.org.uk/](http://www.do-it.org.uk/)

**Oxfordshire Community and Voluntary Action:**

<http://www.ocva.org.uk>

CSV: [www.csv.org.uk/](http://www.csv.org.uk/)

## Education and English Language Courses

The University of Oxford Department for Continuing Education offers many classes that newcomers have taken and enjoyed. The Oxford and Cherwell Valley College runs a variety of part time and evening courses for adults that cover arts and crafts but also English as a foreign language.

There are many institutions in and around Oxford that offer day time or evening English courses. You will find plenty of information about local English language schools on the internet. It is also a good idea to ask fellow newcomers about their experience in choosing a good English course. You might even be able to find a course where the teachers are still in training and that will then be free of charge for you.

## National Health Service and HMRC

### Health and the National Health Service

If you are a resident in the UK you are entitled to receive free NHS treatment. Please visit the NHS Website: [www.nhs.uk](http://www.nhs.uk)

For further details please link directly to [\*Am I entitled to NHS treatment when I move to England?\*](#) In the 'Services

Near You' section you can find your nearest GP or hospital by entering your postcode.

## **HMRC**

If you need any information on tax, please visit:

<http://www.hmrc.gov.uk/>

## **How to apply for a national insurance number**

For information on how to apply for a national insurance number, please visit:

<https://www.gov.uk/apply-national-insurance-number>

# Helpful Contacts

## Reception:

**Botnar**

[brc.reception@ndorms.ox.ac.uk](mailto:brc.reception@ndorms.ox.ac.uk)

**Kennedy**

[reception@kennedy.ox.ac.uk](mailto:reception@kennedy.ox.ac.uk)

## IT support:

**Botnar**

**Pete Salmond** – IT Support Manager

[pete.salmond@ndorms.ox.ac.uk](mailto:pete.salmond@ndorms.ox.ac.uk)

**Kennedy**

**Alex Wong** – IT Manager

[alexander.wong@kennedy.ox.ac.uk](mailto:alexander.wong@kennedy.ox.ac.uk)

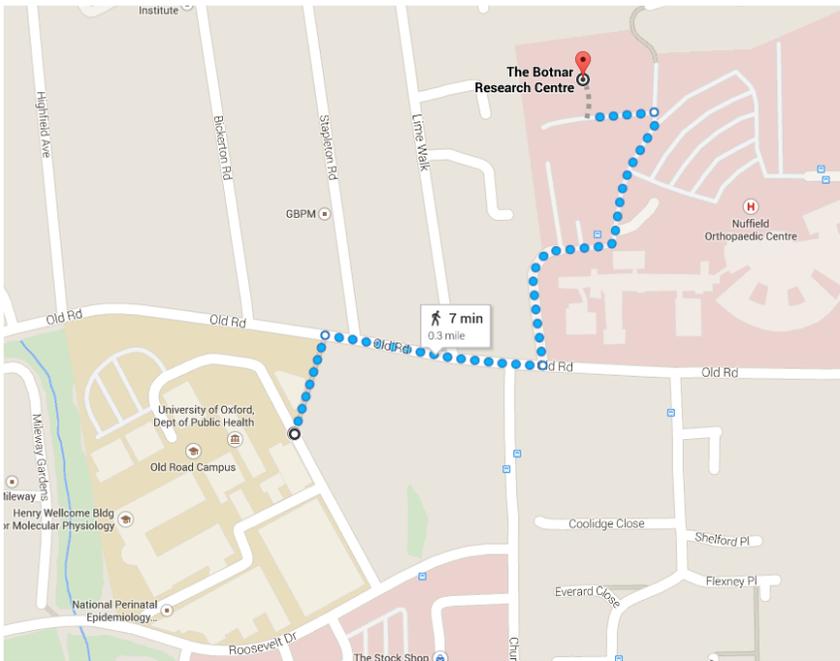
## NDORMS Personnel:

[personnel@ndorms.ox.ac.uk](mailto:personnel@ndorms.ox.ac.uk)

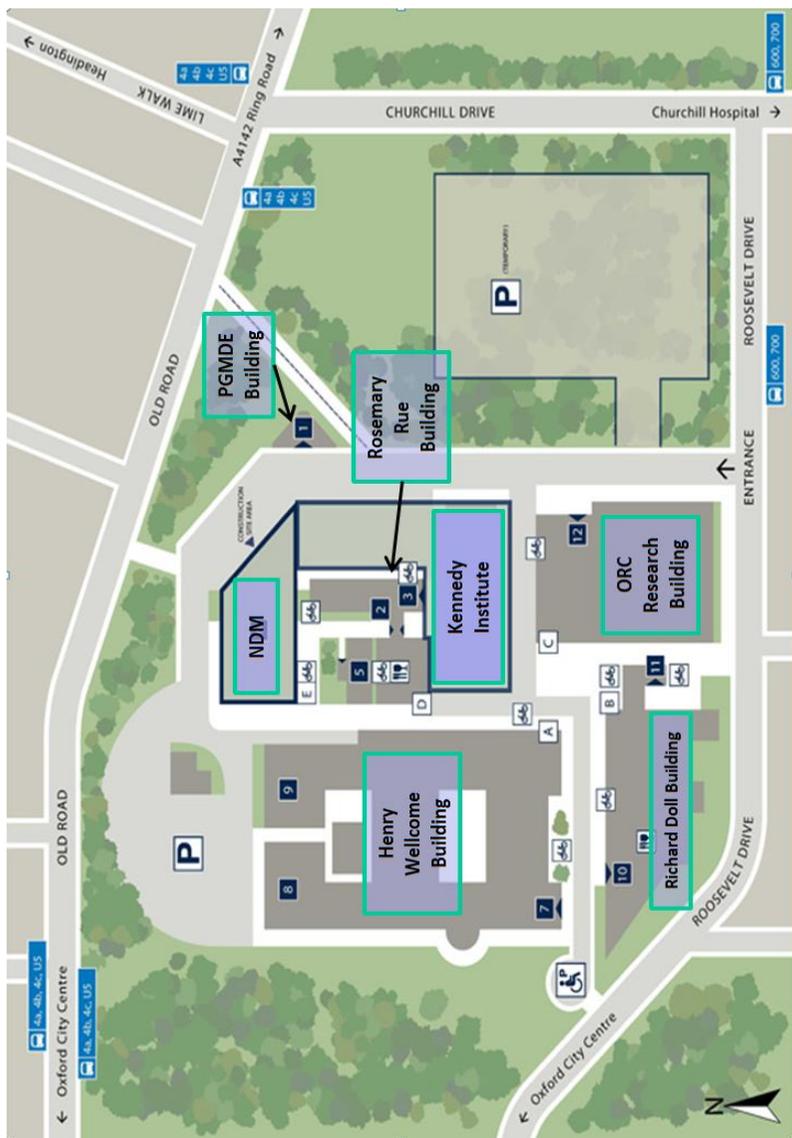




# Walking Map from the Botnar Research Centre to the Kennedy Institute on the Old Road Campus



# Old Road Campus Map





# John Radcliffe Hospital Site Map

John Radcliffe Hospital site map

